



**Green Country Workforce Development Board
Special Board Meeting Minutes
April 16, 2026 – 10:00 a.m. to 12:00 noon
Connors State College – Port Campus
Nursing & Allied Health Building – Room 145-147
2501 N 41st St E, Muskogee, OK 74403**

All voting members of the body must attend in person at the physical location

Board Members Attended In-Person: Board Chair Jennifer Bentley, Diane Kelley, Dr. Eloy Chavez, Karen Pennington, Kelly Beyer, Larry Payton, Dr. Pete Selden, Scott Fry, Tammy Taylor

Board Members Absent: Amy Spencer, Bobbie Wolf, Cody Cox, Corey Sisson, Dower Combs, Eric Wells, Fran Colombin, Gabriel Valdez, Jill Zimmer, Landon Varnell, Laurel Havens, Lesli Shoals, Dr. Ron Ramming, Spencer Roth, Taylor Foster, Ted Jenkins, Teresa Inhofe, Tony Heaberlin, Yasmin Avila Guillen

Guests Present: CLEO Charles Boecher, Tom Summar, Melita Griffith

Board Staff Present: Michael Branan, Jeremy Frutchey, Amber Cutshaw, Larod Snyder, Cathy Spencer

	Activity / Item	Who
1.	Call Meeting to Order: Jennifer Bentley, Board Chair, called the meeting to order at 10:13 a.m.	Jennifer Bentley - Board Chair
2.	Compliance with Open Meetings Act: Declaration of Quorum through Roll Call of GCWDB Board Members (roll call was done by Cathy Spencer) <i>The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.</i> The GCWDB Meeting Agenda was posted at GCWDB Board Office 4/14/2026 7:49 a.m. Board Members Present: Board Chair Jennifer Bentley, Diane Kelley, Dr. Eloy Chavez, Karen Pennington, Kelly Beyer, Larry Payton, Dr. Pete Selden, Scott Fry, Tammy Taylor Board Members Absent: Amy Sisson, Bobbie Wolf, Cody Cox, Corey Sisson, Dower Combs, Eric Wells, Fran Colombin, Gabriel Valdez, Jill Zimmer, Landon Varnell, Laurel Havens, Lesli Shoals, Dr. Ron Ramming, Spencer Roth, Taylor Foster, Ted Jenkins, Teresa Inhofe, Tony Heaberlin, Yasmin Avila Guillen Guests Present: CLEO Charles Boecher, Melissa Frederick, Tom Summar Board Staff Present: Michael Branan, Jeremy Frutchey, Amber Cutshaw, Amber Cutshaw, Larod Snyder, Cathy Spencer	Jennifer Bentley - Board Chair Quorum Established

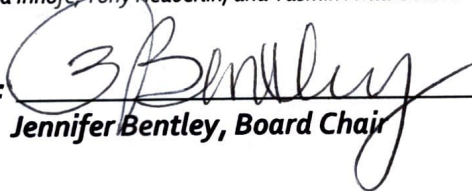
3.	Discussion and Possible Action: Approval of 3.4.2026 Special Board Meeting Minutes as written. The 3.4.2026 Special Board Meeting Minutes were provided in the packets. A motion was made to approve the 3.4.2026 Special Board Meeting Minutes as written.	Jennifer Bentley, Board Chair Motion: Larry Payton Second: Tammy Taylor Vote: Motion Carried Unanimously
4.	Discussion and Possible Action: Approval of the Muskogee Center Certification The OK Works AIC Muskogee Affiliate Center Certification documents were provided in the board meeting packets. A motion was made to approve the OK Works AIC Muskogee Affiliate Center Certification completed and approved on 3.25.2026	Jennifer Bentley, Board Chair Michael Branan, GCWDB CEO Motion: Diane Kelley Second: Larry Payton Vote: Motion Carried Unanimously
5.	Discussion and Possible Action: Approval of the Updated GCWDB Youth Policy Jeremy Frutchev explained that the updates made to the GCWDB Youth Policy were a result of the changes made by the State. The policy was provided in the board meeting packets. A motion was made to approve the Updated GCWDB Youth Policy as written.	Jeremy Frutchev, Director of Center Operations, Programs, Finance & Performance Motion: Karen Pennington Second: Larry Payton Vote: Motion Carried Unanimously
6.	Discussion and Possible Action: Proposal to Rescind GCWDB's Data Validation Policy and Replace with the State Policy WSD 01-2026 "WIOA Data Management and Integrity" Jeremy Frutchev requested the board to rescind the current GCWDB's Data Validation Policy and the GCWDB to replace it with the State Policy WSD 01-2026 "WIOA Data Management and Integrity". A motion was made to rescind the current GCWDB Data Validation Policy and replace it with the State Policy WSD 01-2026 "WIOA Data Management and Integrity".	Jeremy Frutchev, Director of Center Operations, Programs, Finance & Performance Motion: Karen Pennington Second: Dr. Pete Selden Vote: Motion Carried Unanimously
7.	Discussion: Disbursement of Non-Restricted Funds if GCWDB is closed Michael Branan advised that in the event the board was closed, any non-restricted, non-WIOA funding would need to	Michael Branan, GCWDB CEO No Action Required

	be distributed to existing non-profit organizations. If board members have any suggestions, they should be emailed to him. They would then be presented to the board for a vote, if necessary. Federal funding will go back to the State of Oklahoma.	
8.	Discussion: Financial Report Ashley Sellers reported on the March, 2026 Financial Statement which was provided in the board meeting packets. She advised that 59% of our funds received 7.1.2026 had been spent. She added that we are doing a good job.	Ashley Sellers, COWIB Executive Director & Fiscal Officer Michael Branam, GCWDB CEO <u>No Action Required</u>
9.	Discussion: GCWDB CEO Updates Michael Branam reported on the GCWDB CEO activities. The board received a letter from Governor Stitt in 1.2026 advising us of the fact that the Local Workforce Boards funding will be pulled effective 7.1.2026. An advocacy publication, "Telling our Story" was prepared. The One Stop Operator sent out a mass number of this publication. Ashley Sellers, COWIB Executive Director, Kerry Manning, SWB Executive Director, and Michael Branam, GWCDW CEO, spoke at the Inter-Tribal Council of the Five Civilized Tribes Governance Committee meeting on 4.9.2026. That committee passed a resolution in Executive Session which was sent to the U. S. Department of Labor and Governor Stitt. The Oklahoma WFB and County Commissioners also met. They sent a letter to Governor Stitt with signatures from 53% of the 77 Oklahoma counties. The ACCO group needs to meet and prepare their own resolution, and it needs to be sent to OKC. Regarding our OK Works AIC leasing agreements need to be cancelled; some require a notice of 30 to 90 days. The Service Provider RFP will be sent out soon as the DWFS contracts end 6.30.2026 except for COWIB ending on 9.30.2026.	Michael Branam, GCWDB CEO <u>No Action Required</u>
10.	Discussion: Business Services Updates Amber Cutshaw gave an overview of her past quarter activities.	Amber Cutshaw, Director of Communications & Business Services <u>No Action Required</u>
11.	Discussion: Monitoring Updates Jeremy Frutchev gave a performance overview of DWFS Qtr. 2 allocations. Annual monitoring was done by Larod Snyder and his team. Work is being done to resolve the MOU/IFA with 3 partners.	Jeremy Frutchev, Director of Center Operations, Programs, Finance & Performance <u>No Action Required</u>
12.	Discussion: DWFS Service Provider Updates Tom Summar gave a power point presentation with an	Tom Summar, DWFS Regional Director Melita Griffith, DWFS Deputy

	overview of the Adult/Dislocated Worker and Youth Performance Metrics through Qtr. 3, ending March 31, 2026. This included the comparisons between PY 24 and PY25. The Local Economic Impact by county and the number of job seekers served was included in the presentation. This power point was provided in the board meeting packets. Melita Griffith presented the DWFS Success Story on Aaron Suntken.	Director No Action Required
13.	Discussion: OSO Updates Brandee Ganz was unable to attend the board meeting. The One Stop Board Report was provided in the board meeting packets.	Brandee Ganz, DWFS Manager One Stop Operations No Action Required
14.	Adjourn: A motion was made to adjourn the meeting at 12:02 p.m.	Jennifer Bentley – Board Chair Motion: Dr. Pete Selden Second: Larry Payton Vote: Motion Carried Unanimously

Board Members: Amy Spencer, Bobbie Wolf, Cody Cox, Corey Sisson, S. Diane Kelley, Dower Combs, Dr. Eloy Chavez, Eric Wells, Fran Colombin, Gabriel Valdez, Hunter Palmer (Alt S. Diane Kelley), Jennifer Bentley, Jill Zimmer, Karen Pennington, Kelly Beyer, Landon Varnell, Larry Payton, Laurel Havens, Lesli Shoals, Dr. Pete Selden, Dr. Ron Ramming, Ryan Davis (Alt Cody Cox), Scott Fry, Spencer Roth, Tammy Taylor, Taylor Foster, Ted Jenkins, Teresa Inhofe, Tony Heaberlin, and Yasmin Avila Guillen

Approved by:


Jennifer Bentley, Board Chair

Date: 6/23/2026

Green Country Workforce Development Board is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY 1-800-722-0353. Green Country Workforce Development Boards Workforce and Innovation Act Title I program is 100 percent funded by the United States Department of Labor Employment and Training Administration (USDOL/ETA) through awards totaling \$ 5,002,637.84.