



Green Country Workforce Development Board
Executive Committee Meeting Agenda
February 12, 2026 – 2:00 p.m. to 4:00 p.m.
NSU - Broken Arrow Campus
Administrative Services Building - Room 170
3100 E. New Orleans St., Broken Arrow, OK 74014

All voting members of the body must attend in person at the physical location

	Activity / Item	Who
1.	Call Meeting to Order: (Time)	Jennifer Bentley - Board Chair
2.	Compliance with Open Meetings Act: Declaration of Quorum through Roll Call of GCWDB Executive Committee Members (roll call by Cathy Spencer) <i>The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.</i> <i>Posted at GCWDB Board Office.</i>	Jennifer Bentley - Board Chair
3.	Discussion and Possible Action: Approval of August 14, 2025 Executive Committee Meeting Minutes	Jennifer Bentley – Board Chair
4.	Discussion and Possible Action: GCWDB PY2025 Budget Modification	Michael Branan – GCWDB CEO
5.	Discussion and Possible Action: Approval of Transfer of Funds Request of Up to 100% of PY25 and FY26 Dislocated Worker Funds to the Adult Program	Michael Branan – GCWDB CEO
6.	Discussion and Possible Action: OJT Policy Updates	Michael Branan - GCWDB CEO
7.	Discussion and Possible Action: WEX Policy Updates	Michael Branan - GCWDB CEO

8.	Discussion and Possible Action: Approval of GCWDB Employer of Record (COWIB) Personnel Policy and Procedures Section 4.11 "Severance" for GCWDB employees	Ashley Sellers – COWIB CEO/ Fiscal Agent Michael Branan – GCWDB CEO
9.	Discussion and Possible Action: Priority 5 Services Due to the level of funding needing expended over PY25, the Executive Director/CEO recommends the Board consider allowing Priority 5 populations from the date of the meeting February 12, 2026, to June 30, 2026. No Priority 5 will be enrolled after June 30, 2026. All Priority 5 must still have a barrier to employment as described in policy. The Service Provider must meet the contractual performance of 80% low income in Qtr 3 and Qtr 4.	Michael Branan – GCWDB CEO
10.	Discussion: Financial Report	Ashley Sellers – COWIB CEO/Fiscal Agent
11.	Discussion: Executive Director Report	Michael Branan – GCWDB CEO
12.	Adjourn: (Time)	Jennifer Bentley – Board Chair

Board Members: Amy Spencer, Bobbie Wolf, Dower Combs, Eric Wells, Jennifer Bentley, Jill Zimmer, Larry Payton, Dr. Pete Selden, Scott Fry, and Tammy Taylor

Green Country Workforce Development Board is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY 1-800-722-0353. Green Country Workforce Development Boards Workforce and Innovation Act Title I program is 100 percent funded by the United States Department of Labor Employment and Training Administration (USDOL/ETA) through awards totaling \$ 5,002,637.84.



STATE OF OKLAHOMA, Cherokee County
 Filed for record on the 10th day
 of February, 2026, at 4:06 P M
 Cheryl A. Trammel, County Clerk
[Signature] Deputy