



**Green Country Workforce Development Board**  
**Executive Committee Meeting Agenda**  
**November 13, 2025 - 10:00 a.m. to Noon**  
**NSU - Broken Arrow Campus**  
**Administrative Services Building - Room 170**  
**3100 E. New Orleans St., Broken Arrow, OK 74014**

*All voting members of the body must attend in person at the physical location*

|    | Activity / Item  | Who  |
|----|--|--|
| 1. | <b>Call Meeting to Order: (Time)</b>   | Jennifer Bentley - Board Chair                 |
| 2. | <b>Compliance with Open Meetings Act: Declaration of Quorum through Roll Call of GCWDB Executive Committee Members</b> (roll call by Cathy Spencer)<br><i>The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.</i><br><br><i>Posted at GCWDB Board Office at 4:36 pm 11/10/25.</i> | Jennifer Bentley - Board Chair                 |
| 3. | <b>Discussion and Possible Action: Approval of August 14, 2025 Executive Committee Meeting Minutes</b>   | Jennifer Bentley – Board Chair                 |
| 4. | <b>Discussion and Vote to enter Executive Session pursuant to Okla. Stat. tit. 25, § 307(B)(1), to discuss the Tulsa lease</b>   | Jennifer Bentley – Board Chair                 |
| 5. | <b>Motion &amp; Vote to Return to Open Session</b>   | Jennifer Bentley – Board Chair                 |
| 6. | <b>Discussion &amp; Possible Action: Updates to Supportive Service Policy</b>  | Tamara Peachey – Policy and Compliance Manager |

|     |  |  |
|-----|--|--|
| 7.  | <b>Discussion &amp; Possible Action: Updates to Work Experience Policy</b>   | Tamara Peachey - Policy and Compliance Manager |
| 8.  | <b>Discussion &amp; Possible Action: Approval of Center Certification for Bartlesville, Tahlequah, Muskogee, Pryor, Okmulgee, and Sapulpa American Job Centers</b> | Michael Branan - GCWDB CEO                     |
| 9.  | <b>Discussion: Financial Report</b>  | Ashley Sellers – COWIB CEO/Fiscal Agent        |
| 10. | <b>Discussion: Executive Director Report</b>   | Michael Branan – GCWDB CEO                     |
|     | <b>Adjourn: (Time)</b>   |  |

**Board Members:** Amy Spencer, Bobbie Wolf, Dower Combs, Eric Wells, Jennifer Bentley, Jill Zimmer, Dr. Peter Selden, Scott Fry, and Tammy Taylor



STATE OF OKLAHOMA, Cherokee County  
 Filed for record on the 10th day  
 of November, 2025, at 2:27 P M  
 Cheryl A. Trammel, County Clerk  
L. H. Cell Deputy