



Green Country Workforce Development Board Meeting Agenda

October 12, 2023 from 9:30 AM to 12:30 PM
Connors State College, Muskogee Campus
Nursing & Allied Health Building – Auditorium
2501 N. 41st Street East
Muskogee, OK 74403

All voting members of the body must attend in person at the physical location

	Activity / Item	Who	Page
1.	Call Meeting to Order by roll call by Jeanne Blackwell A. Establish quorum of the GCWDB Board B. Establish quorum of the GCWDB Local Elected Officials The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meetings Act.	Tim Thompson, Board Chair Comm. Leon Warner, CLEO	
2.	Discussion and Possible Action by the BOARD on the 7/26/2023 Meeting Minutes of the Green Country Workforce Development Board as included in the meeting packet.	Tim Thompson, Chair	1-6
3.	Discussion and Possible Action by the LEO's on the 6/27/2023 Meeting Minutes of the Green Country Workforce Development Board Local Elected Officials as included in the meeting packet.	Leon Warner, CLEO	7-9
4.	Presentation by Treasure McKenzie – Impact Partner Grant (IPG) – Workplace Stability	Treasure McKenzie Director, Muskogee Bridges Out of Poverty	
5.	Discussion and Possible Action on Financial Update for the month of August 2023.	Christi Porter	10
6.	Discussion and Possible Action on the PY23 Budget Modification for the Green Country Workforce Development Board.	Christi Porter	11
7.	Discussion and Possible Action on transferring <u>up to 100%</u> of all Dislocated Worker (DLW) funds received for PY23 to Adult funds. This is a formal request to the State that gives us more flexibility to serve this population.	Christi Porter	
8.	Discussion and Possible Action on Consent Agenda: All items may be approved together, or any item(s) may be voted on separately at the request of any Board member. Copies of all documents are included for review. Note: All changes are in red in the attached policies. A. OJT Policy- updated to include clarification of the requirement for OJT employers to complete monthly	Chair Thompson	12-72

	evaluations. Section IV(M)(4), page 16. B. Priority of Service Policy - The update is on page 7.		
9.	<p>Discussion and Possible Action on Priority of Service, Priority 5. Policy states: "When reviewing the funding levels and expenditures, the GCWDB may authorize the GCWDB Executive Director the authority to issue a memo or guidance to allow for Priority 5 population to be served only during a specific timeframe as designated by the board, at the board's discretion."</p> <p>Due to the level of funding needing expended over PY23, the Executive Director recommends the Board consider allowing Priority 5 populations from the date of the meeting (October 12th, 2023) to December 31st, 2023. After this time period, the Executive Director can review the level of expenditures to determine if a 3-month (January 1 – March 31, 2024) extension is feasible. No Priority 5 will be enrolled after March 31, 2024. The Service Provider must still enroll 75% low income as required by the state. All Priority 5 must still have a barrier to employment as described in policy.</p>	Chair Thompson	
10.	<p>Discussion and Possible Action on the updated Green Country Workforce Development Board Local Elected Officials Consortium Agreement and add Vice CLEO to the document.</p> <p>All LEO's will need to sign their respective signature page.</p>	CLEO Warner	73-84
11.	<p>Discussion and Possible Action on the changes to the Green Country Workforce Development Board:</p> <p>A. Bylaws. 20 CFR § 679.310(g) – The CLEO must establish bylaws, consistent with State policy for LWDB membership. Updated to reflect current guidance and clarification.</p> <p>B. Conflict of Interest</p>	Chair Thompson	85-102
12.	<p>Discussion and Possible Action on membership in various Chambers and the associated annual dues.</p> <p>A. Tulsa Regional Chamber – \$5,350.00</p> <p>B. Sapulpa Chamber – \$141.75</p> <p>C. Tahlequah Chamber – \$100.00</p> <p>D. Muskogee Chamber – \$172.00 (current 2023 member)</p> <p>E. Okmulgee Chamber – No response to date</p> <p>F. Stillwell/Sallisaw – in cooperation with the Cherokee Nation</p> <p>G. Wagoner Area Chamber of Commerce - \$60.00</p> <p>H. Greater OKC Chamber - \$670.00</p> <p>I. Bixby Metro Chamber - \$345.00</p> <p>J. Glenpool Chamber – will get info if needed</p>	Chair Thompson	
13.	Discussion and Possible Action on the proposed 2024 meeting dates of the GCWDB Board, Executive Committee, and the Local Elected Officials. See attached document	Chair Thompson	103

14.	Discussion and Possible Action on the rescheduling of the November 9, 2023 Executive Committee meeting due to conflict with the Workforce Alumni Celebration in Oklahoma City. Reschedule to November 16 th or cancel?	Chair Thompson	
15.	Discussion and Possible Action on Chair Update A. Need to elect Vice Chair	Chair Thompson	
16.	Discussion and Possible Action on the CLEO Update	CLEO Warner	
17.	Discussion and Possible Action on the Executive Director Update – Christi Porter A. Submitted the final response in August to OOWD for PY20 and PY21 Monitoring B. Attended the DOL Conference in San Diego on August 14-17 C. Upcoming free seminar for Oklahoma Open Meeting/Open Records Acts – October 16 from 1:00-4:00 PM. Calendar invite was sent out on August 17. D. Eckerd Invoice Update E. Attended the Select Oklahoma Economic Development Conference on August 28-29 in OKC. F. Attended the Next Level Now – Workforce Innovation Opportunity Act Fiscal Training on August 30-31 in OKC. G. All staff attended the Partners Conference held in OKC on October 4-6. H. Alumni Celebration will be held on the afternoon of November 9 in OKC. A Save the Date calendar invite was sent out.	Christi Porter	
18.	Discussion and Possible Action on the Regional Plan. Approval after 30-day public comment period beginning October 4, 2023 with no major changes. The plan can be found on the GCW website at https://www.greencountryworks.org/	Chair Thompson	
19.	Discussion and Possible Action on the EO Update	Mike Branan	
20.	Discussion and Possible Action on the Monitoring Update	Belinda Wall	104
21.	Discussion and Possible Action on One Stop Operator Report	Nicole Cue	105-107
22.	Discussion and Possible Action on the Service Provider Report A. Update on Enrollment B. Process of Enrollment	Donna Weese Dynamic Workforce Solutions	Separate Document
23.	WIOA Overview	Christi Porter	

24.	Adjourn Meeting	Chair
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Board Members: Kathy Adair, Rhonda Archer, Jennifer Bentley, Kelly Beyer, Ken Busby, Eloy Chavez, Cody Cox, Ted Cundiff, Joseph Fuller, Yasmin Avila Guillen, Tony Heaberlin, Teresa Inhofe, Ted Jenkins, Diane Kelley, Jay Littlejohn, Amy McCready, Karen Pennington, Christopher Pierce, Ron Ramming, Delaney Rea, Rachel Savage, Peter Selden, Lesli Shoals, Amy Spencer, Tammy Taylor, Tim Thompson, Landon Varnell, Eric Wells, Comm. Leon Warner, John Lamont, Dower Combs, Corey Sisson

Green Country Workforce Development Board – Local Elected Officials are Commissioners: Sam Chandler, Ken Doke, Monty Grider, Chris Jenkins, Tim Kelley, Curt Mullin, Stan Sallee, Steve Talburt, David Walker, (CLEO) Leon Warner, and Ray Watts

UPCOMING EVENTS:

October 16 – 1:00 to 4:00 PM

Free Seminar – Oklahoma Open Meetings/Records Acts

October 27 - Oklahoma Governor's Council

Oklahoma State University-Oklahoma City, 900 N. Portland Ave., Oklahoma City – Student Center, 3rd Floor, North & South Conference Rooms

November 8, 2023

DOC Hiring Event

10:00 AM to 4:00 PM

Catoosa

November 9 from 1:00 to 3:00 PM

Workforce Alumni Celebration

Oklahoma History Museum

Chesapeake Room

800 Nazih Zuhdi Drive

Oklahoma City, OK 73105

November Executive Committee Meeting

10:00 to Noon

NSU-BA

Liberal Arts Building, Room 116

November 17

DOL-sponsored GCWDB Board/LEO Training (Lisa Rice with SAFAL Partners)

9:00 AM to 4:00 PM

Location TBD

December 19 - Local Elected Officials Meeting

10:00 to 11:30 AM

Connors State College

Nursing & Allied Health Building – Classroom #145

Muskogee, OK 74403

January, 2024

Upcoming Board/LEO Training

Oklahoma City – more details to come



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