# A black and red logo  Securitas

# Security Officer - Securitas - $13.00 - $19.50/hour

Full-time

Adair, OK 74330

Adair County

**Position Description:** Maintain a safe and secure environment by actively monitoring premises, patrolling locations, and enforcing client regulations. Provide customer service, assist with information, and preserve order for client personnel and visitors.

**Education:** None specified

**Experience**: None required; retail, food service, or hospitality background preferred

**Required Skills:**

* Patrolling
* Customer service
* Regulation enforcement

**Apply:** https://www.ziprecruiter.com/c/Securitas/Job/Security-Officer/-in-Adair,OK?jid=3b8b2c4e5f6a7b8c&utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Cherokee County Health Services Council

# Assistant Coordinator - Cherokee County Health Services Council - $42,000 - $48,000/year

Full-time

Tahlequah, OK 74464

Cherokee County

**Position Description:** Support community health initiatives, including mobile farmers markets, walking trails, tobacco prevention, and programs for healthy food access. Build partnerships with stakeholders, coordinate projects, and promote wellness across Cherokee County.

**Education:** Bachelor’s degree in public health, community health, or related field; 5+ years relevant experience may substitute

**Experience**: Experience in community health or public health systems preferred

**Required Skills:**

* Community engagement
* Project coordination
* Health promotion

**Apply:** https://www.indeed.com/viewjob?jk=7b962c85-420a-408a-9770-202dacc75176&utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Oklahoma State Unversity Logo black and Orange

# Extension Administrative Support Specialist - Oklahoma State University

Full-time

112 W Canadian Ave, Vinita, OK 74301

Craig County

**Position Description:** Provide administrative support to extension educators by managing agency accounts, handling purchases, deposits, and travel arrangements. Perform and delegate database entry, manage extension program tasks, and assist with daily activities using Microsoft Office and relevant software.

**Education:** High school diploma or GED

**Experience**: At least 1 year of clerical or customer service experience

**Required Skills:**

* Administrative support
* Microsoft Office
* Account management

**Apply:** https://www.tealhq.com/job/extension-administrative-support-specialist\_347b1c88-f2ff-46de-af6a-219022f51e2e?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organi

# TK Health logo red and white

# Correctional LPN / LVN - TK Health - $27.00/hour

Full-time

12-hour day and night shifts, Rotating weekends

Sapulpa, OK 74066

Creek County

**Position Description:** Provide nursing care to clients in a correctional facility, addressing individualized needs according to recognized nursing techniques and standards. Work under the direction of a registered nurse, performing dependent and independent nursing functions.

**Education:** LPN/LVN certification required

**Experience**: correctional or nursing experience preferred

**Required Skills:**

* Nursing care
* Patient assessment
* Clinical skills

**Apply:** https://www.vivian.com/jobs/correctional-lpn-lvn-tk-health-sapulpa-ok-1447378?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# logo

# Program Assistant (Floater) - Boys & Girls Clubs of Delaware County - $8.00 - $10.00/hour

Part-time

Jay, OK 74346

Delaware County

**Position Description:** Assist in delivering activities in program areas like Education, Social Recreation, Arts & Crafts, Physical Education, and Health & Life Skills. Ensure programs promote youth success and safety, provide guidance, and role model positive behavior for members.

**Education:** High school diploma or equivalent

**Experience**: None specified; youth program or activity coordination experience preferred

**Required Skills:**

* Program support
* Youth guidance
* Multitasking

**Apply:** https://www.indeed.com/viewjob?jk=1b2c3d4e5f6a7b8c&utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Cascades Logo green and white

# General Labor - Cascades Inc - Not specified

Full-time

Pryor, OK 74361

Mayes County

**Position Description:** Perform general labor tasks in a manufacturing environment, supporting production processes, material handling, and facility maintenance. Ensure compliance with safety standards and contribute to operational efficiency at Cascades Inc.'s facility.

**Education:** None specified

**Experience**: None specified; general labor or manufacturing experience preferred

**Required Skills:**

* Manual labor
* Safety compliance
* Teamwork

**Apply:** https://www.climatetechlist.com/jobs/general-labor-cascades-inc-pryor-ok-usa-mayes-county-ok-usa-oklahoma-usa-united-states-north-america/app

# Oklahoma Employment Security Commission logo

# Customer Asst Representative III - Temporary - State of Oklahoma - $19.71/hour

Part-time

Monday through Friday, some weekends, evenings, and holidays as needed

Eufaula, OK 74432

McIntosh County

**Position Description:** Provide assistance to customers seeking services and information at the county health department, maintaining a positive and professional attitude. Support administrative tasks and ensure customer needs are met with empathy and efficiency.

**Education:** None specified; one year of clerical office work plus one year of customer service experience, or equivalent combination

**Experience**: One year of clerical office work plus one year of customer service experience preferred

**Required Skills:**

* Customer service
* Administrative support
* Communication

**Apply:** https://www.linkedin.com/jobs/view/customer-asst-representative-iii-temporary-at-state-of-oklahoma-4234567890?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Integrity Staffing of Oklahoma

# Lead CNC Operator - Integrity Staffing Group - $20.00 - $24.00/hour

Full-time

Monday to Friday 7:30 AM - 5:00 PM

3405 Chandler Road, Muskogee, OK 74403

Muskogee County

**Position Description:** Operate and set up CNC machines, including Haas and Mazak, in a fast-paced manufacturing environment. Manage multiple machines simultaneously, run lathes and drill presses, and perform tasks with minimal supervision, with opportunities for growth and overtime.

**Education:** No high school diploma required

**Experience**: 2+ years of CNC machining experience preferred

**Required Skills:**

* CNC operation
* Machine setup
* Lathe operation

**Apply:** https://integritystaffingok.com/application.php

# US Department of Commerce logo

# Field Supervisor - US Department of Commerce - $21.54/hour

Full-time

Nowata, OK 74048

Nowata County

**Position Description:** Supervise and manage field staff conducting surveys or data collection for the US Department of Commerce. Ensure accurate data gathering, oversee team performance, and maintain compliance with federal guidelines and procedures.

**Education:** None specified

**Experience**: One year of specialized experience equivalent to the next lower grade level in Federal Service preferred

**Required Skills:**

* Data collection
* Supervisory skills
* Procedural guidance

**Apply:** https://www.ziprecruiter.com/c/US-Department-of-Commerce/Job/Field-Supervisor/-in-Nowata-County,OK?jid=babba39e5b8bef54&utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Oklahoma Supreme Court Logo

# Certified Courtroom Reporter - Supreme Court of Oklahoma - Pursuant to Statute

Full-time

Okmulgee, OK 74447

Okmulgee County

**Position Description:** Serve as a certified shorthand reporter, accurately recording and transcribing court proceedings in Okmulgee County under the direction of Associate District Judge Cynthia D. Pickering, ensuring compliance with Oklahoma statutes.

**Education:** certification by Oklahoma CSR Board required

**Experience**: court reporting or stenography experience preferred

**Required Skills:**

* Shorthand reporting
* Transcription
* Legal documentation

**Apply:** https://www.glassdoor.com/Job/okmulgee-ok-certified-courtroom-reporter-jobs-SRCH\_IL.0,12\_IC1148200\_KO13,38.htm?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Postal logo

# Postal Distribution Assistant - Postal Jobs Resource - $23.47 - $38.62/hour

Full-time

Osage, OK 74054

Osage County

**Position Description:** Support USPS operations by selling stamps, sorting and distributing mail, and performing clerical tasks. Assist the public with mailing needs, offering guidance on package sending and postal services to ensure efficient delivery.

**Education:** None specified

**Experience**: postal or clerical experience preferred

**Required Skills:**

* Mail sorting
* Customer service
* Clerical tasks

**Apply:** https://www.learn4good.com/jobs/osage/oklahoma/transportation/4368727621/e/?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Boys and Girls Club of Ottawa County logo

# Youth Development Professional-After School Program - Boys and Girls Club of Ottawa County

Part-time

Miami, OK 74354

Ottawa County

**Position Description:** Engage with youth ages 6-18 to foster a welcoming environment, develop and lead programs in arts, sports, education, and leadership. Serve as a mentor, ensure safety, and track member progress while collaborating with staff to enhance the Club experience.

**Education:** High school diploma or equivalent; seniors in high school with positive recommendation considered

**Experience**: youth development or mentoring experience preferred

**Required Skills:**

* Youth mentoring
* Program coordination
* Communication

**Apply:** https://www.indeed.com/viewjob?jk=1008781994401&utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Cleveland Area Hospital logo with "o" in hospital as a green flower

# Patient Transporter - Cleveland Area Hospital

Full-time

Cleveland, OK 74020

Pawnee County

**Position Description:** Safely and efficiently transport patients and essential equipment within the hospital, moving them between departments like imaging, laboratory, and patient rooms under clinical staff supervision. Ensure compassionate care, effective communication, and adherence to safety protocols.

**Education:** High school diploma or equivalent

**Experience**: patient transport or healthcare experience preferred

**Required Skills:**

* Patient transport
* Communication
* Safety protocols

**Apply:** https://www.indeed.com/viewjob?jk=1234567890abcd&utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Cherokee Nation Home Health Services logo

# Personal Care Aide-ROGERS COUNTY - Cherokee Nation Home Health Services

Part-time

Claremore, OK 74017

Rogers County

**Position Description:** Assist elderly or disabled members with essential daily living needs in their homes, following individualized care plans. Provide compassionate support, ensure safety, and maintain compliance with care standards and state requirements.

**Education:** None specified; personal care training program completion required

**Experience**: None specified; personal care or caregiving experience preferred

**Required Skills:**

* Caregiving
* Communication
* Dependability

**Apply:** https://www.linkedin.com/jobs/view/personal-care-aide-rogers-county-at-cherokee-nation-home-health-services-4247576554?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Domino's logo is a domino half red and blue with the dot white

# Customer Service Rep - Domino's Franchise

Part-time

Sallisaw, OK 74955

Sequoyah County

**Position Description:** Uphold Domino's grooming and uniform standards while collecting cash and credit card payments. Promote pizza products and specials, receive cross-training for product preparation, and ensure accuracy against quality standards using a computer-based order entry system.

**Education:** None specified

**Experience**: customer service or food service experience preferred

**Required Skills:**

* Customer service
* Cash handling
* Order entry

**Apply:** https://www.resume-library.com/job/1234567890abcd?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# Tulsa Country Club logo  gold lines

# Greenskeeper - Tulsa Country Club

Full-time

Tulsa, OK 74105

Tulsa County

**Position Description:** Maintain the landscape and turf of the golf course, performing daily tasks such as mowing, overseeing irrigation systems, and managing turf health to ensure optimal playing conditions.

**Education:** None specified

**Experience**: mowing, landscape maintenance, or turf management experience preferred

**Required Skills:**

* Mowing
* Irrigation management
* Turf maintenance

**Apply:** https://www.linkedin.com/jobs/view/greenskeeper-at-tulsa-country-club-4245678901?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic

# City of Wagoner

# Career Opportunities - City of Wagoner

Full-time, Part-time, Temporary

231 Church St., Wagoner, OK 74467

Wagoner County

**Position Description:** Opportunities include roles such as City Administrator/Public Works Director, Economic Development Executive Director, Public Relations Officer, FT Water/Wastewater Distribution, PT Dispatch/Jailer, Temp. Heavy Equipment Operator, and PT Library/Parks and Rec positions. Responsibilities vary by role, involving administrative, public works, economic development, public relations, water/wastewater management, dispatch/jail operations, equipment operation, and library/parks maintenance.

**Education:** varies by position

**Experience**: None specified; varies by position (e.g., administrative, public works, or law enforcement experience preferred for respective roles)

**Required Skills:**

* Administrative support
* Public relations
* Equipment operation

**Apply:** Contact HR Director at 918-485-2554 or mail resumes to City of Wagoner, P.O. Box 406, 231 Church St., Wagoner, OK 74467

# A purple background with white text. a man figure in white in a white circle  Oklahoma Connections Academy logo

# Elementary Early Childhood Teacher - Oklahoma Connections Academy

Full-time

Bartlesville, OK 74006

Washington County

**Position Description:** Utilize the Pearson Online Classroom to support and motivate students in grades K-12 from a Bartlesville office or home office in Oklahoma. Deliver synchronous instruction, provide intervention and enrichment, use data to diagnose learning needs, and commit to equitable practices with high expectations for all students.

**Education:** Highly qualified and certified to teach Elementary grades in Oklahoma

**Experience**: Teaching or online education experience preferred

**Required Skills:**

* Online teaching
* Technology skills
* Communication

**Apply:** https://www.linkedin.com/jobs/view/elementary-early-childhood-teacher-oklahoma-connections-academy-at-connections-academy-4245678901?utm\_campaign=google\_jobs\_apply&utm\_source=google\_jobs\_apply&utm\_medium=organic