



# GREEN COUNTRY WORKFORCE

## Green Country Workforce Development Board-Special Executive

### Committee Meeting Minutes:

November 21, 2024, from 2:00 PM to 4:00 PM at

Location: NSU Broken Arrow, Rm. 170

3100 E. New Orleans St. Broken Arrow, OK 74014

*All voting members of the body must attend in person at the physical location*

**A quorum was established with 6 out of 8 Executive Committee Members in Attendance.**

**Executive Committee Members present:** Amy Spencer, Christopher Pierce, Dee Hays, Jennifer Bentley, John Lamont, Tammy Taylor.

**Absent:** Debra Lack, Dower Combs

**Guests:** Leon Warner

**GCWDB Staff:** Mike Branan, Chloe O'Hanlon, Tamara Peachey, Larod Snyder, Amber Cutshaw, Jeremy Frutchey.

	Activity / Item	Who
1.	Call Meeting to Order (Time: 2:06 PM)	Jennifer Bentley-Board Chair
2.	Compliance with Open Meetings Act: Declaration of quorum through Roll Call of: GCWDB Board Members (roll call Chloe O'Hanlon) <i>The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act. Posted at GCWDB Board Office 12:00 pm 11/19/2024</i>	Jennifer Bentley-Board Chair
3.	Discussion and Possible Action on approval of Meeting Minutes for the February 15 <sup>th</sup> GCWDB Executive Committee Meeting	Jennifer Bentley-Board Chair <b><u>No Action Required. Previously Approved</u></b>
4.	Discussion and Possible Action on approval of Meeting Minutes for the May 16 <sup>th</sup> GCWDB Executive Committee Meeting	Jennifer Bentley-Board Chair  <b><u>Motion</u></b> Chris Pierce <b><u>Second</u></b> Dee Hays <b><u>Motion Carried</u></b>
5.	Discussion and Possible Action on Approval of Meeting Minutes for the October 23 <sup>rd</sup> GCWDB Special Executive Committee Meeting	Jennifer Bentley-Board Chair  <b><u>Motion</u></b>

	<p>Branan discussed the Adult funding.</p> <ul style="list-style-type: none"> <li>The possibility of separate proposals for Youth, Adult, and Dislocated Worker funds was mentioned.</li> </ul>	
12.	<p><b>Presentation of ETPL Policy Performance Update</b></p> <ul style="list-style-type: none"> <li>Tamara is updating GCWDB's policies to the State Standards.</li> <li>The EO(Equal Opportunity) Tagline Policy has been updated and is active on the GCWDB website.</li> <li>The EO information will be updated on existing policies and posted to the website.</li> <li>A standalone policy for Supportive Services is currently in progress.</li> </ul>	Tamara Peachey
13.	<p><b>Presentation of Programs Update</b></p> <ul style="list-style-type: none"> <li>GCWDB holds quarterly Technical Assistance Trainings with Dynamic Workforce Solutions.</li> <li>There have been discussions to have the Technical Assistance Trainings be a time to discuss any discrepancies all at once.</li> </ul>	Larod Snyder
14.	<p><b>Presentation of Business Services Update</b></p> <ul style="list-style-type: none"> <li>6 WARN Notices happened in September 2024 and they affected 690 people.</li> <li>Barnsdall was affected by a natural disaster.</li> <li>GCWDB partnered with WorkReady to help adults with jobs in Barnsdall.</li> </ul>	Amber Cutshaw
15.	<p><b>Presentation of Operations/Equal Opportunity Update</b></p> <ul style="list-style-type: none"> <li>One Stop Operator Contract is currently being reviewed by the Service Provider(Dynamic Workforce Solutions)</li> <li>Dynamic is currently interviewing for the One Stop Operator position.</li> <li>Jeremy Frutchey is currently working on the accessibility of the GCWDB Website</li> </ul>	Jeremy Frutchey
16.	<p><b>Motion to Adjourn Meeting</b> (Time: 4:03 PM)</p>	<p>Jennifer Bentley-Board Chair</p> <p><b><u>Motion</u></b> Chris Pierce <b><u>Second</u></b> Amy Spencer <b><u>Motion Carried</u></b></p>

*Executive Committee: Amy Spencer, Christopher Pierce, Dee Hays, Dower Combs, Jennifer Bentley, John Lamont, Tammy Taylor,*