



GREEN COUNTRY WORKFORCE

Green Country Workforce Development Board Local Elected Officials Joint Meeting Minutes: October 10, 2024, from 9:30 AM to Noon at Location: Connors State College – Port Campus Nursing & Allied Health Building - Auditorium 2501 N. 41st St E, Muskogee, OK 74403

All voting members of the body must attend in person at the physical location

The meeting was called to order by Board Chair Jennifer Bentley, quorum was established by roll call. The meeting was called to order by Commissioner Leon Warner, quorum was not established by roll call.

Board Members **Attending in Person**: Christopher Pierce, Debra Lack, Dower Combs, Eric Wells, Fran Colombin, Jennifer Bentley, John Lamont, Peter Selden, Ron Ramming, Teresa Inhofe, Tim Arras.

Local Elected Officials **Attending in Person**: Leon Warner, Charles Boecher, Ken Doke, Tim Kelley.

Absent Board Members: Amy Spencer, Cody Cox, Corey Sisson, Dee Hays, Diane Kelley, Eloy Chavez, Eric Wells, Karen Pennington, Kathy Adair, Kelley Beyer, Ken Busby, Landon Varnell, Larry Payton, Laurel Havens, Lesli Shoals, Tammy Taylor, Taylor Foster, Yasmin Avila Guillen.

Absent Local Elected Officials: Chris Jenkins, Curt Mullins, Erik Zoellner, Monty Grider, Ray Watts, Stan Sallee, Steve Talburt.

Guests: Amy McCreedy, Ashley Arenivar, Beverly Sizemore, Chris Linder, DeAnna Smith, Letha Banter, Melita Griffith, Robyn Drury, Rosaland Rathbun, Tom Summar.

GCW Board Staff: Michael Branan, Jeremy Frutchey, Tamara Peachey, Chloe O'Hanlon, Larod Snyder, Martha Brians,

	Activity / Item	Action
1.	Call Meeting to Order (Time: 9:36 AM)	Board Chair - Jennifer Bentley
2.	Call Meeting to Order (Time: 9:36 AM)	CLEO - Commissioner Leon Warner
3.	Compliance with Open Meetings Act: Declaration of quorum through Roll Call of: GCWDB Board Members (roll call: Chloe O'Hanlon) <i>The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act. Posted at GCWDB Board Office 4:30pm 10/08/2024</i>	Board Chair - Jennifer Bentley
4.	Compliance with Open Meetings Act: Declaration of quorum through Roll Call of: GCWDB Local Elected Officials (roll call: Chloe O'Hanlon) <i>The agenda was posted at least 24 hours prior to the date and time</i>	CLEO - Commissioner Leon Warner

11.	Discussion and Possible Action on Transfer of up to 100% of Dislocated Worker funds to Adult.	CLEO – Commissioner Leon Warner/Mike Branan <u>No Action Necessary</u>
12.	Discussion and Possible Action on possible merger of GCWDB and Northeast Workforce Board	CLEO - Commissioner Leon Warner <u>No Action Necessary</u>
13.	Discussion and Possible Action on Proposed 2025 GCWDB Board and Executive Committee Meeting Dates	Board Chair - Jennifer Bentley <u>Motion to Approve</u> Teresa Inhofe <u>Second</u> Debra Lack <u>Motion Carried</u>
14.	Discussion and Possible Action on Proposed 2025 GCWDB Local Elected Official Meeting Dates	CLEO - Commissioner Leon Warner <u>No Action Necessary</u>
15.	Presentation of Financial Report See Exhibit A	Rosaland Rathbun <u>No Action Necessary</u>
16.	Presentation of Board Chair Report	Board Chair - Jennifer Bentley <u>No Action Necessary</u>
17.	Presentation of Chair of the Local Elected Officials Report	CLEO - Commissioner Leon Warner <u>No Action Necessary</u>
18.	Presentation of Executive Director Report <ul style="list-style-type: none"> • OESC will conduct Program Year 24 monitoring at the GCWDB Board Office from 10/14/2024 to 10/18/2024. • OESC may visit the Central Oklahoma Workforce Innovation Board to finish the fiscal monitoring. • GCWDB attended the OKC Partner Conference from 10/02/2024 to 10/04/2024. • Green Country Workforce Development Board has hired Jeremy Frutchey as the new Operations Manager. • Tamara Peachey was hired as the Performance/Compliance/Eligible Training Provider List and Policy Manager. 	Executive Director - Mike Branan <u>No Action Necessary</u>

	<ul style="list-style-type: none"> The next Technical Assistance Training is in December 2024. 	
21.	<p>Presentation of ETPL Policy Performance Update</p> <ul style="list-style-type: none"> Tamara added a terminology section to the ITA policy on page 2. She is working on the Adult and Dislocated Worker Programs and the Youth Programs policies, specifically the Supported Services portions. These policies will be presented for review and approval in the future. She is also creating a separate policy for Supportive Services. There will be a policy workgroup to look thoroughly at each of the GCWDB policies, procedures, and best practices so GCWDB operated effectively to serve the Oklahomans in our local areas. 	<p>Tamara Peachey</p> <p><u>No Action Necessary</u></p>
22.	<p>Presentation of Business Services Update</p> <ul style="list-style-type: none"> There were 93 participants impacted by a tornado in Barnsdall. There were 2 rapid response events to address the efforts to assist Barnsdall. Amber has been coordinating with the Department of Labor and FEMA to address the economic and workforce impacts on the community. Amber is working with other agencies such as Work Ready Oklahoma, specifically related to remote employment. Current Focus Initiatives are Workplace Stability and addressing Childcare needs in rural areas. Amber provided an updated budget for Green Country Workforce Impact Partnership grant. 	<p>Amber Cutshaw</p> <p><u>No Action Necessary</u></p>
23.	<p>Presentation of Operations/Equal Opportunity Update</p> <ul style="list-style-type: none"> We received three bids for our One-Stop Operator Request For Proposal(OSO RFP). We have formed an RFP review committee to review and score these bids. We expect that the committee will have scored bids submitted by the end of this week or early next week; the committee will then make a recommendation on which entity to award the One-Stop Operator contract to. Jeremy Frutchev partnered with the Northeast Workforce Development Board for the Regional Plan. He is working on contracts and leases. All contracts and leases have been updated, except for 2. There have been no Equal Opportunity Officer Complaints. There were 3 customer complaints. They centered around timeliness of communication. From the initial contacting of the participant to their training, it should only take 4 to 6 weeks. These challenges may be 	<p>Jeremy Frutchev</p> <p><u>No Action Necessary</u></p>

The next regularly scheduled meetings of the Green Country Workforce Development Board:

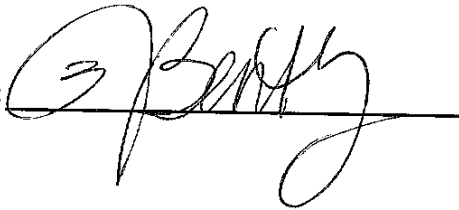
GCWDB Executive Committee Meeting November 7, 2024

Meeting from 10:00AM to Noon
NSU Broken Arrow-Admin Services Building-Room 170
3100 E. New Orleans St. Broken Arrow, OK 74014

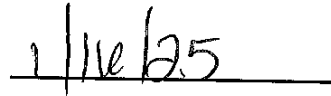
GCWDB Local Elected Official Meeting December 10, 2024

Meeting from 10:00AM to Noon
Connors State College – Port Campus
Nursing & Allied Health Building – Rm. 145
2501 N. 41st St E, Muskogee, OK 74403

Chair Signature:

A handwritten signature in black ink, appearing to be 'E. Berry', written over a horizontal line.

Date:

A handwritten date '1/11/25' written in black ink over a horizontal line.