



**Green Country Workforce Development Board  
Meeting Minutes**

**April 18, 2024, 9:30 AM to 12 Noon  
NSU-BA-Administrative Building-Annex Room  
3100 E. New Orleans Street, Broken Arrow, OK 74014**

**Members Present:**

Commission Leon Warner, Tim Thompson, Joseph Fuller, Laurel Havens, Casi Martin (alt. for Cody Cox), Fran Colombin, John Lamont, Chris Pierce, Jennifer Bentley, Pete Seldon, Lisa Mason, Taylor Foster, Teresa Inhof, Tammy Taylor, Kelly Byer, Rhonda Archer, Eloy Chavez, Ken Busby, Leslie R Shoals, Ron Ramming..... 20

**Members Absent:** Dower Combs, Cody Cox, Diane Kelley, Amy Spencer, Dee Hays, Karen Pennington, Kathy Adair, Landon Varnell, Ted Jenkins, Tony Heaberlin, Yasmin Avila Guillen, Corey Sisson..... 12

**Guests:** Ashely Sellers, Nicole Cue, Tom Summar, Chris Linder, Melita Griffith, Beverly Sizemore, Pam Davis, Sharon Baker, Joni Carroll, Amy McCready, Lani Burris..... 11

**GCW Board Staff:** Mike Branan, Tamara Peachey, Amber Cutshaw, Larod Snyder, Martha Brians..... 5

*Notice for this regular meeting was properly filed with the Secretary of State and the agenda was posted on Monday, April 15, 2024 at 14002 E 21 Steet Tulsa, OK 74134 at least 24 hours prior to the date and time of this meeting in accordance with the Oklahoma Open Meetings Act.*

Item	Description/Discussion
1.	<p><b>Call to Order, Welcome and Introduction:</b> Tim Thompson, Board Chair called meeting to order at 9:40AM Ken Busby made a motion to start the meeting. Eloy Chavez seconded the motion, all in favor. Motion carried.</p>
2.	<p><b>Approval of Minutes for the 1/18/2024 board minutes:</b> Tammy Taylor made a motion to accept the 1/18/2024 board minutes. Rhonda Archer seconded the motion. Abstained, Teresa Inhofe, Ken Busby, John Lamont absent for the 1/18/2024 board meeting. Vote, all in favor. Motion carried.</p>
3.	<p><b>Ashley Sellers, CEOCOWIB Financial Update:</b> Ms. Sellers reviewed the March Financials report. Ms. Sellers conducted a comprehensive examination of color-coded sections, which delineated expenditure percentages and remaining balances in each respective category. Ms. Sellers discussed agreed-upon amounts and performance goals concerning Dynamic Workforce Solutions' measures, management of the budget to meet the agreed-upon program amounts and performance goals. Ms. Sellers discussed COWIB annual audit which included Green Country Workforce Development Board PY2022 which had zero negative findings. No action needed.</p>
4.	<p><b>Discussion Interim Executive Director Update:</b> Michael Branan provided a detailed overview of his recent activities, which included the location of the new board office and updated address change provided to Oklahoma Secretary of State. Staff updates, including the resignation of Belinda Walls as the Program Manager. Annual monitoring was conducted and sent to the Service Provider. Completed the Service Provider contract modifications that had been started by previous Executive Director. Annual Monitoring notice was received from OESC. Monitoring dates are June 19-21, 2024. MOU signed with Northeast Workforce Board, Tulsa Job Corp, and Tulsa Welding School. MOU signed with Oklahoma Cooperative Extension services for Poverty Simulation Class at NSU Broken Arrow. Mr. Branan attended the Employer Alliance Meeting at Central Tech along with Amber Cutshaw, Business Services Liaison. Mr. Branan reviewed the Business Services Team modifications he has made to ensure a more strategic outreach approach with our communities and Dynamic Workforce Solutions'. Mr. Branan extended an invitation to the Board Members to attend the Legislative Reception with him on April 22, 2024, and in the future. Mr. Branan spoke about the Board Certifications and his ongoing work with OESC regarding this matter. Mr. Branan has pulled performance measures with his staff, reporting that</p>



Equal Opportunity Employers/Program. Auxiliary aids and services are available upon request for individuals with disabilities



marked improvements are seen in the reporting efforts and changes. No action needed.

5. **Discussion Service Provider Report:**  
Tom Summar, Regional Director at Dynamic Workforce Solutions' and Chris Linder, Project Director, Dynamic Workforce Solutions provided a presentation. The report for the 3<sup>rd</sup> QTR shows an 80% increase over the 2nd QTR report. Youth enrollments have doubled. Mr. Linder highlighted cohort focused enrollments and building long lasting relationships in communities. The story of success that Mr. Linder shared was customer service feedback that the process was easy. No action needed.
6. **Discussion Service Provider timeframes regarding services for students:**  
Ms. Columbin addressed her questions directly to Mr. Linder regarding enrollments, reimbursements to students, vouchers for testing. No action needed.
8. **Discussion and Possible Action on Chamber of Commerce Memberships:**  
Casi Martin, OESC NE Area Manager presented a request for \$6000 annually to become members of the Chambers in local areas. OESC and Green Country Workforce Development Board Staff will attend the meetings. A committee will be established and review annually at the end of the year. Kelly Beyer made a motion to accept. Laurel Havens seconded the motion. All voted unanimously. Motion carried.
9. **Discussion Business Services Report:** Amber Cutshaw, Green Country Workforce Development Board, Business Services Liaison reported during the 3<sup>rd</sup> QTR, Business Services attended 8 employer events. Business Services attended 11 Rapid Responses. Working on 5 WARN with OESC. Green Country partnered with Northeast and South Central Workforce Boards serving 100 plus individuals from Michelin. Ms. Cutshaw reports IPG grant in the amount of \$50,000 has been used in a partnership with Bridges out of Poverty. This opportunity has certified 14 business trainers and 15 participant trainers and provided 21 trainer and 26 facilitator books. Ms. Cutshaw has two initiatives that she has been working on for Green Country. These are Work Ready Oklahoma and the CASH Program the Core Partners: Department of Housing and Urban Development, Tulsa Housing Authority, City of Tulsa: Mayor's Office, Southwest Laborers District Council, Bricklayers & Allied Craftworkers Local 5 OK, Partner Tulsa and Tulsa Health Department. WEX Site Connections: Tulsa Electric, Tulsa Housing Authority, Key Construction, Weatherman Masonry and Green Country Habitat for Humanity. No action needed.
10. **Discussion OSO Report:**  
Nicole Cue gave a brief report and update on OSO activities including a Poverty Simulator Scheduled for June.
11. **Discussion on Programs Monitoring Updates:**  
Larod Snyder, programs monitor gave a brief update and report on the monitoring team progress, including comprehensive monitoring review which began for the month of January.
11. **Discussion and Possible Action on Board Chair:**  
Tim Thompson thanked Ashley Sellers, Board staff and fellow members of the Board. Mr. Thompson in compliance with the Bylaws of Green Country Workforce Development Board resigned from his employment and in doing so, he no longer will be able to serve as the Chairman of our Board. Vice-Chair Joseph Fuller has stepped into position of Board Chairman in compliance with Green Country Workforce Development Boards' Bylaws, effective April 18, 2024. No vote or action needed.
12. **Adjourn Meeting:**  
Peter Seldon made a motion to adjourn. Laurel Havens seconded the motion. Vote, all in favor. Motion carried. Meeting adjourned 12:15PM



Executive Committee Meeting  
May 16, 2024  
10:00 AM to Noon  
NSU-Broken Arrow –  
Administrative Services Building – Room 170

LEO Meeting  
June 18, 2024  
10:00 to 11:30 AM  
Connors State College – Muskogee Campus  
Room to be Confirmed

Board Meeting  
July 18, 2024  
9:30 AM to Noon  
Tulsa Tech Client Service Center –  
Training Room #26

Executive Committee Meeting  
August 15, 2024  
10:00 AM to Noon  
NSU-Broken Arrow –  
Administrative Services Building – Room 170

UPCOMING EVENTS (cont.):

Joint Meeting of the Board and Local Elected Officials  
October 10, 2024  
9:30 AM to Noon  
Location to be Determined.

Executive Committee Meeting  
November 7, 2024  
10:00 AM to Noon  
NSU-Broken Arrow –  
Administrative Services Building – Room 170

LEO Meeting  
December 10, 2024  
10:00 to 11:30 AM  
Connors State College – Muskogee Campus  
Room to be Confirmed



Equal Opportunity Employers/Program. Auxiliary aids and services are available upon request for individuals with disabilities





Equal Opportunity Employers/Program. Auxiliary aids and services are available upon request for individuals with disabilities.

A proud partner of the  
americanjobcenter  
network