



GREEN COUNTRY WORKFORCE

Green Country Workforce Development Board-Special Meeting
Agenda: June 12, 2024, from 10:00 AM to 12:00 PM at
Location: Connors State College Muskogee Allied Health
Building-Auditorium
2501 N. 41st Street Muskogee, OK 74403

All voting members of the body must attend in person at the physical location

Board Chair Joseph Fuller called the GCWDB meeting to order at 10:04 AM
CLEO Leon Warner called the GCWDB-Local Elected Officials meeting to order at 10:04AM
Quorum was established for both groups.

Board Members Attending in Person: Amy Spencer, Chris Pierce, Jennifer Bentley, Joseph Fuller, Kelly Beyer, Tammy Taylor, Teresa Inhofe, Dower Combs, Cory Sisson, John Lamont, Karen Pennington, Diane Kelley, Kathy Adair, Fran Columbin, Ron Ramming, Cody Cox

Absent Board Members: Lesli Shoals, Eric Wells, Corey Sisson, Dee Hays, Laural Havens, Taylor Foster, Tony Heaberlin, Landon Varnell, Eloy Chavez, Peter Seldon, Ken Busby, Rhonda Archer, Yasmin Avila Guillen

Local Elected Officials Attending in Person: Leon Warner, Ken Doke, Monty Grider, Charles Boecher, Stan Sallee, Tim Kelly, Curt Mullins

Absent Local Elected Officials: Chris Jenkins, Steve Talburt, Ray Watts, Erik Zoellner

Guests: Ben Kincaid, Tom Summar, Chris Linder, Ahsley Sellers,

GCW Board Staff: Michael Branan, Tamara Peachey, Amber Cutshaw, Larod Snyder, Martha Brians

	Activity / Item	Who
1.	Call Meeting to Order. (Time:10:04AM)	Joseph Fuller-Board Chair
2.	Compliance with Open Meetings Act: Declaration of quorum through Roll Call of: GCWDB Board Members (roll call Tamara Peachey) <i>The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act. Posted at GCWDB Board Office 4:30 pm 06/07/2024</i>	Joseph Fuller-Board Chair <u>No Action Necessary</u>
3.	Compliance with Open Meetings Act: Declaration of quorum through Roll Call of Local Elected Officials (roll call Tamara Peachey) <i>The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act. Posted at GCWDB Board Office 4:30 pm 06/07/2024</i>	Leon Warner-Chief Local Elected Official <u>No Action Necessary</u>

4.	<p>Presentation: Representatives from Carr, Riggs and Ingram LLC will report on forensic Audit findings for time period July 1, 2020, to June 30, 2022, to include the Tulsa Area Workforce Board, Eastern Workforce Investment Board and Green Country Workforce Development Board</p> <ul style="list-style-type: none"> • Multiple Fiscal Agents • Lack of Documentation • 7 Sets of Books • 2 Sets of Books that didn't match Records • Eastern and Tulsa Workforce Board Failed State required Audit • Procurement policy was not followed • No issues with Payroll 	<p>Representatives from Carr, Riggs and Ingram Ben Kincaid</p> <p style="text-align: center;"><u>No Action Necessary</u></p>
5.	<p>Discussion and Possible Action on Acceptance of Forensic Audit results conducted by Carr, Riggs and Ingram. GCWDB Board Members.</p>	<p>Joseph Fuller-Board Chair Motion to Accept: Karen Pennington Second: Chris Pierce Vote: Motion Carried</p>
6.	<p>Discussion and Possible Action on Acceptance of Forensic Audit Report from Carr, Riggs and Ingram. GCWDB Local Elected Officials.</p>	<p>Leon Warner-Chief Local Elected Official Motion to Accept: Ken Doke Second: Charles Boecher Vote: Motion Carried Monty Grider Opposed</p>
7.	<p>Discussion and Possible Action on Consent Agenda; Board Members. All items may be approved together, or any item(s) may be voted on separately at the request of any Board member. Copies of all documents are included for review.</p> <ul style="list-style-type: none"> • 1. Selection of Executive Director Michael Branan • 2. Approval of Transfer of Banking account Signatory from Christi Porter to Michael Branan and Ashley Sellers. • 3. Approval of minutes from Executive Committee Meeting Minutes 02/15/2024 	<p>Joseph Fuller-Board Chair Motion: Diane Kelley Second: Kathy Adair Vote: Motion Carried</p>
8.	<p>Discussion and Possible action on the 10/12/2023 Joint Board Meeting Minutes-Local Elected Officials.</p>	<p>Leon Warner- Chief Local Elected Official Motion: Tim Kelley Second: Monty Grider Vote: Motion Carried</p>
9.	<p>Discussion and Possible action on the 04/18/2023 Board Meeting Minutes for the Green Country Workforce Development Board.</p>	<p>Joseph Fuller-Board Chair Motion: Karen Pennington Second:</p>

		Tammy Taylor <u>Vote:</u> Motion Carried
10.	Discussion of Possible Action Board Members; on update of Youth Program Policy clarifying language for incentive payments.	Joseph Fuller-Board Chair <u>Motion:</u> Jennifer Bentley <u>Second:</u> Ron Ramming <u>Vote:</u> Motion Carried
11.	Discussion and Possible Action on approval of Program Year 2024 Budget; <i>GCWDB Board Members</i>	Joseph Fuller-Board Chair <u>Motion:</u> Karen Pennington <u>Second:</u> Kathy Adair <u>Vote:</u> Motion Carried
12.	Discussion and Possible Action on approval of Program Year 2024 Budget; <i>GCWDB Local Elected Officials</i>	Leon Warner-Chief Local Elected Official <u>Motion:</u> Stan Sallee <u>Second:</u> Ken Doke <u>Vote:</u> Motion Carried
13.	Discussion and Possible Action on the update of the Youth Policy to include additional incentive opportunities and limits	Joseph Fuller-Board Chair <u>Motion:</u> Karen Pennington <u>Second:</u> Diane Kelley <u>Vote:</u> Motion Carried
14.	Presentation: Financial Update from fiscal Agent.	Ashley Sellers-COWIB CEO <u>No Action Necessary</u>
15.	Presentation: Service Provider Service Delivery Update	Chris Linder, Tom Summar— Dynamic Workforce Solutions. <u>No Action Necessary</u>
16.	Discussion and Possible Action Board Chair Update and possible selection and vote on the vice Chair position. Jennifer Bentley nominated for Vice Chair Position	Joseph Fuller-Board Chair <u>Motion:</u> John Lamont <u>Second:</u> Diane Kelley <u>Vote:</u> Motion Carried
17.	Discussion and Possible Action Chief Local Elected Official Update	Leon Warner-Chief Local Elected Official <u>No Action Necessary</u>

18.	Presentation: Executive Director Update <ul style="list-style-type: none"> • Hiring of Chloe O'Hanlon Executive Director • Larod Snyder new Programs Manager • OESC Monitoring June 2024 	Mike Branan-Executive Director <u>No Action Necessary</u>
19.	Presentation: Equal Opportunity Officer Update No EO Complaints in the last 2 Quarters	Michael Branan Executive Director <u>No Action Necessary</u>
20.	Motion to Adjourn Meeting; (Time:12:23PM)	Joseph Fuller-Board Chair <u>Motion:</u> Diane Kelley <u>Second:</u> Kathy Adair

Chair Signature 3 Branan

Date 7/24/24

CLEO Signature Fuller

Date 7/24/24